



ST. MARTIN-IN-THE-FIELDS
E P I S C O P A L C H U R C H

Vestry Meeting Minutes

Date: September 11, 2025
Meeting Open: 7:02 p.m.
Next Meeting: October 16, 2025

Submitted by: Deanna-Marie DiPirro
Adjourned: 8:32 p.m.

Present:

Fr. Nick Evancho	Ellen Valvo
Melodie McEvoy, Sr. Warden - *Via Zoom	Jeanne Percival
Mark Korzelius, Jr. Warden	Rich Craig
Joe Childs - *Via Zoom	Sue Morey
Carol Northrup	Mike Woomer
Beth Boron	Marci Conn

1. Fr. Nick Evancho led the Vestry in prayer.
2. Call for Additional Business
 - There was none added at this time.
3. Review/Acceptance of August Minutes
 - Fr. Nick asked if there were any corrections or additions to the August minutes, and there were none at this time.
 - Rich Craig made a motion to accept the August minutes as written. Ellen Valvo seconded the motion. The motion was accepted by a unanimous vote.
4. Review/Acceptance of August Financial Report
 - Fr. Nick stated that this financial report shows us at \$709 ahead.
 - Our fundraiser last month was the Moonlight Serenade, which was light in attendance, but still a success and enjoyed by everyone. A big thank you to those who helped with this event.
 - The credit card sales from the Chicken BBQ came in this month also.
 - We currently have \$26,576.15 in the Capital Account, with \$5000 restricted to go towards the air conditioning project.
 - The fundraising event spending vs. earnings report for the Moonlight Serenade was submitted by Fr. Nick.
 - Mark Korzelius stated that future fundraising events need to submit the same figures to use for budgeting and planning purposes.
 - Jeanne Percival made a motion to accept the August financial report. Joe Childs seconded the motion. The financial report was accepted by a unanimous vote.
5. New Business/Reports
 - a) Review Success of Porta Potty
 - Fr. Nick stated that the portable restroom that was rented for the summer had a fair bit of use, and we will need to discuss placement if used again in the future.
 - It was rented for June, July, and August for approximately \$1000. Fr. Nick stated that it may

- just be ordered next year on an “as needed” basis, as it is used mostly for the Chicken BBQ.
- Discussion took place regarding pavilion rentals and how to proceed with having a restroom available. It was decided that it would be best to have the renter request the restroom from us and we would invoice them for it.

b) Budget Planning

- Fr. Nick stated that we have previously had a subcommittee to work on the budget before bringing it to the Vestry for a vote. The subcommittee will consist of:
 - Fr. Nick
 - Mark Korzelius
 - Paula Cramer
 - Melodie McEvoy
 - Mike Woomer

c) Stewardship Campaign Planning Info

- Fr. Nick stated that pledge cards would not be sent out and received back in time for budget planning. He mentioned working on something for the beginning of the year, around Epiphany.

d) Parking Lot Repair Bids

- Fr. Nick discussed the 2 bids that we received, with the best one coming from J&D, which provided 4 options.
- Further discussion took place regarding prioritizing capital projects, and whether to table this project until the spring, even looking into additional bids.
- Jeanne Percival motioned to accept the bid from J&D’s Seal Tech Corp. for option #1 to seal and stripe the parking lot for a fee of \$4800. Carol Northrup seconded the motion. The motion was accepted by a unanimous vote.

e) Sign Upgrade Plan

- Fr. Nick stated that the digital sign out in front of the church is currently not working properly, as it is not communicating and we are not able to change the message.
- Fr. Nick reached out to Trish Weiser, and we are due for an upgrade. He received a quote for \$3817, with a 2–3-week lead time.
- Joe Childs inquired as to whether there was a warranty, and Fr. Nick will look into it.
- Joe Childs motioned to upgrade the digital sign for the fee of \$3817. Mike Woomer seconded the motion. The motion was accepted by a unanimous vote.
- Fr. Nick will contact ASI in the morning and move forward.

f) Air Conditioning Estimate

- Fr. Nick stated that Just Right has been here to measure for the air conditioning project, but we have not received a quote yet.
- Discussion took place and it was decided that more quotes are needed.

g) Electrician Needed

- Fr. Nick stated that some lights need to be repaired, and he has tried to repair them himself, but he has not been successful. It seems at this point, an electrician needs to be hired.

- Beth Boron motioned that it is at the discretion of Fr. Nick to hire the electrician and complete the project for the light repairs.
- The outdoor lights that need to be replaced will be taken care of by Fr. Nick and Joe Childs.

6. Additional Business

- Due to the Diocesan Convention next month, the October Vestry Meeting will now be Thursday, October 16.
- Fr. Nick will be offering Adult Bible Study on Wednesday evenings at 6:30pm. There will be 5 sessions from 10/1-11/5 (no session on October 15).
- The Christian Ed program will be purchased. We will contact Allie Porter for information on the program.
- Mike Woomer requested to add Christmas Decorating to the November Agenda.

Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, October 16, 2025, at 7pm.

7. Adjourn

- Mark Korzelius made a motion to adjourn, and Sue Morey seconded the motion. The motion passed by a unanimous vote.

Attachments:

1. Vestry Meeting Agenda – September 11, 2025 – Fr. Nick Evancho
2. Vestry Meeting Minutes – August 14, 2025 – Deanna-Marie DiPirro
3. August Financial Statement – Mike Somer