



**ST. MARTIN-IN-THE-FIELDS**  
E P I S C O P A L C H U R C H

## Vestry Meeting Minutes

Date: October 16, 2025  
Meeting Open: 7:00 p.m.  
Next Meeting: November 20, 2025

Submitted by: Deanna-Marie DiPirro  
Adjourned: 8:16 p.m.

### Present:

Fr. Nick Evancho	Jeanne Percival
Melodie McEvoy, Sr. Warden	Rich Craig
Mark Korzelius, Jr. Warden	Sue Morey
Joe Childs - *Via Zoom	Mike Woomer
Carol Northrup	Marci Conn
Beth Boron	Mike Somer
Ellen Valvo	

1. Fr. Nick Evancho led the Vestry in prayer.
2. Call for Additional Business
  - Moonlight Serenade
  - Chicken BBQ 2026
  - Curtains for Lower Level/Jack & Jill Classroom
  - Christian Ed
  - Church Visitors for Columbarium
  - Digital Sign
3. Review/Acceptance of September Minutes
  - Fr. Nick asked if there were any corrections or additions to the September minutes, and there were none at this time.
  - Melodie McEvoy made a motion to accept the September minutes as written. Mike Woomer seconded the motion. The motion was accepted by a unanimous vote.
4. Review/Acceptance of September Financial Report
  - Fr. Nick stated that we had a low giving month, with expenses.
  - Fr. Nick stated that YTD expenses are higher, but that is due to inflation/higher cost of items/services, not staff compensation.
  - Our Comedy Night Fundraiser was held earlier in the year last year.
  - Lower income numbers match the difference in parish giving.
  - Discussed running a Stewardship Campaign, possibly after the new year/Epiphany.
  - Discussed maintenance/Diocesan pledge/pension/utilities increases.
  - Mike Somer discussed the audit that was completed in detail.
  - Discussion took place regarding next year's audit that should be completed by a CPA. Fr. Nick knows of a CPA firm that another parish uses that he will contact.

- Rich Craig made a motion to accept the September financial report and the 2024 Audit Report. Melodie McEvoy seconded the motion. The Financial Report and Audit Report were accepted by a unanimous vote.
- The Vestry thanked Mike Somer for his work on the audit.

## 5. New Business/Reports

### a) Buildings & Grounds Updates

- Discussion took place regarding the completion of the parking lot project. Fr. Nick will follow up regarding the last walkway that needs to be completed.
- Fr. Nick stated that the parts for the sign upgrade have been ordered, as well as the installation. No completion date is known at this time.
- Window leak in lower level discussed. Ken Killian will be working on a minor repair.
- Ceiling lighting repairs will be completed by Fr. Nick, Dan Foley, and a few other parishioners.
- Outdoor lighting repairs will be completed by Fr. Nick and Joe Childs.

### b) Snow Removal Contract for 2025-2026

- Fr. Nick stated that the fee has increased this year to \$4350, and a quote for adding salt this year for a total of \$6000. The Vestry is willing to pay half of the salt addition and offer Jack & Jill to pay for the other half.
- Joe Childs motioned to accept the contract of \$6000 with the salt addition, if Jack & Jill agrees to pay half of the fee, which is \$825 per party. If Jack & Jill declines, the \$4350 contract will be accepted. Jeanne Percival seconded the motion. The motion was accepted by a unanimous vote.
- Fr. Nick to follow up with Jack & Jill.

### c) Christmas Decorating

- Fr. Nick stated that an agreement has been made to put up the Christmas decorations as of Advent I. The live wreaths, poinsettias, etc. will be ordered closer to Christmas.
- Advent I is Sunday, November 30.
- Bishop Steve's visit is December 7, which is Advent 2.

### d) Chalice Repairs

- Fr. Nick stated that he sent the two chalices to Almy for repair, for a fee of \$252 for one, and \$529 for the second. A new chalice is approximately \$5000.
- Jeanne Percival motioned to pay the repair fee to Almy, not to exceed \$800 for the two chalices. Beth Boron seconded the motion. The motion was accepted by a unanimous vote.

### e) Chicken BBQ 2026 Date

- Mark Korzelius began discussion regarding moving the date.
- Will discuss further at our next Vestry meeting.

### f) Curtain in Jack & Jill Classroom

- Fr. Nick will discuss with Jack & Jill and get more information.

g) Christian Ed

- Beth Boron inquired as to if we are moving forward with Christian Ed for our “littles”.
- Fr. Nick stated that we will have something in place by Advent. He will further coordinate with Anne Dieterich.

h) Moonlight Serenade

- The Vestry discussed the liability associated with the event.
- Mark Korzelius motioned to have the Moonlight Serenade at a different venue, not on St. Martin’s property. Joe Childs seconded the motion. The motion passed by a unanimous vote.
- Fr. Nick will follow up with the appropriate planning committee members.

Next Vestry Meeting

- The next Vestry Meeting is changed to Thursday, November 20, 2025, at 6pm.

6. Adjourn

- Jeanne Percival made a motion to adjourn, and Joe Childs seconded the motion. The motion passed by a unanimous vote.

Attachments/Documents Distributed During the October Vestry Meeting:

1. Vestry Meeting Agenda – October 16, 2025 – Fr. Nick Evancho
2. Vestry Meeting Minutes – September 11, 2025 – Deanna-Marie DiPirro
3. September Financial Statement – Mike Somer
4. 2024 Audit Report – Mike Somer
5. Commercial Snow and Ice Management Agreement – Fr. Nick Evancho