

## Vestry Meeting Minutes

Date: October 11, 2018                      Submitted by: Deanna-Marie Nati  
Meeting Open: 7:04p.m.                      Adjourned: 9:45p.m.  
Next Meeting: November 8, 2018

### **Present:**

Fr. Chris O'Connor	Marylou Pohl
Pete Schlau, Sr. Warden - Absent	Marge Schlau - Absent
Ellen Valvo, Jr. Warden	Dave Porter - Absent
Beth Boron	Kris Dodge
Molly Ehlenfield	Elizabeth Wynne - Absent
Megan MacConkey	Paula Cramer
Bob Mesmer - Absent	

Fr. Chris led the Vestry in prayer.

Fr. Chris discussed that he will be submitting a "Tally of Pastoral Duties" in a monthly report to the Vestry, which includes phone call, visits, etc.

Fr. Chris received a call from Peter Kuszczak, who is a member of the Knights of Columbus, and our Red Cross Liaison, inquiring about the set-up for the Blood Drive on Monday, December 17. He is concerned about Jack & Jill, and the timing of it because it begins at noon. We will need to discuss with Marge Schlau when she returns.

Ellen Valvo asked if there were any additions to the current Agenda for tonight's meeting. Kris Dodge wanted to discuss the cleaning of the church, and stated that families clean Friday or Saturday, and proposed possibly having the congregation pick-up/move tables at the end of coffee hour, or having a set end time to coffee hour so the families know when they can begin cleaning up. Ellen Valvo will check with Peter Schlau or Elizabeth Wynne to see what was discussed at a previous meeting with the J2A families. Molly Ehlenfield also stated to speak with Elizabeth Wynne about having the families begin cleaning in the classrooms first.

Ellen Valvo asked if there were any additions or corrections for the minutes of the September 13, 2018 Vestry meeting. Beth Boron motioned to file them, and Ellen Valvo seconded the motion. The motion passed by a unanimous vote.

Paula Cramer joined the meeting to report from the Finance Committee.

- Paula went through budget comparisons, and Fr. Chris brought up a difference from 2017 to 2018. Paula suggested possibly because there was no Stewardship? Paula stated that they typically take in more than is pledged.
- Income TBD - ~\$18,000 for relocation expenses

- Peter Schlau asked the Finance Committee to add relocation and search expenses and increase Capital Improvement Expense for renovations
- The Chicken BBQ was kept the same - not sure if they are doing it again this year - Vestry to discuss
- Tops Cards - have been stagnant most years
- Parish Giving - Peter Schlau asked the Finance Committee to lower by 10% because of transition
- Boy Scouts give a donation to the church, they do not pay rent
- Jack & Jill - Beth Boron asked about a rent increase - maybe ask Marge Schlau? Do they have a contract?
- Acolytes asked for \$100
- Christian Ed - Paula Cramer allotted \$1000, but if it needs to increase, let her know
- Elizabeth Wynne asked the Finance Committee to increase line 41 by \$1000 because of previous meeting discussion of the Chicken BBQ money
- Beth Boron stated that they have needed money for the new curriculum for printing
- Bread (Joan Santospirito purchases herself)
- Line 11 - Staff: Paula Cramer began separating these numbers out a few years ago
  - ◆ Nursery in the summer is only 1 hour, that is why it is split
  - ◆ Increase of Secretary hours - doubled
  - ◆ 3% increase of staff, but the nursery stays the same as she is new
  - ◆ Choir Director salary added
- Paula Cramer discussed Rector line items - Fr. Chris pointed out savings of health insurance, mileage, etc. because of Part-Time Interim - In addition, the utilities are left on in the Rectory, which is why that number is listed

Paula Cramer stated that she will also be here for the next meeting, so please contact her if you have any questions or would like to make any changes. They are looking to pass the budget by the end of the year.

Megan MacConkey asked about sending statements, which have been done in the past. Paula Cramer stated that it could be done, but she is behind with the data-entry. Megan MacConkey offered to assist Paula with this data-entry. They will be in contact to schedule.

Ellen Valvo discussed "Stalking Issues". Paula Cramer will assist on Sunday if this individual is here.

Active Shooter Protocol is tabled until the next meeting.

Beth Boron and Marylou Pohl discussed the new Choir Director. His name is Timothy Lane, and he will start in the beginning of November. Paula King will help get him started. His salary will remain the same. The Choir will be singing Sunday, November 11 and November 25.

Beth Boron discussed the Farewell Event follow-up, and the party and the entertainment were great. The room setup wasn't the best, but it turned out to be a very nice event with folks from out of town also. The Treasury Report will go over expenses.

Ellen Valvo stated that the Search Team will meet after services on Sunday, October 28, and they are: Joe Childs, Kris Dodge, Irene Ehde, Daryl Ehlenfield, Amber Root, Josh MacConkey, Carol Northrup, and Allie Porter. Ellen will write an article for the Reeds and send it to Deanna.

Fr. Chris discussed the possibility of continuing his education with the Interim Ministry Training and wanted to ensure that this would be a good use of the Education Fund. Ellen Valvo will send out an email vote for the Vestry once she receives all of the information regarding how much is in the Education Fund, and the cost of the training.

The Nominating Committee for the Vestry is:

- Peter Schlau
- Beth Boron
- Kris Dodge
- Elizabeth Wynne

The Nominating Committee will present a list of nominations to the Vestry at the next meeting.

The Vestry Liaison Report was discussed as follows:

- Office - Molly Ehlenfield stated that we received documents from the bank that the office credit cards are on the way for Deanna-Marie Nati and Irene Ehde
- Funerals - Marylou Pohl received the Funeral Planning worksheet

Treasurer's Report for September 2018 (as reviewed by Vestry)

Operating Fund	\$ 2,952
Capital Fund	24,460
Gift Fund	7,115
Total cash in bank	\$34,527

Remaining Agenda topics will be discussed at the next Vestry meeting.

The next Vestry meeting will be Thurs. November 8, 2018 at 7pm.

Who will speak to the congregation on Sunday about tonight's Vestry meeting?

8:00 a.m. Kris Dodge  
10:00 a.m. Beth Boron

Vestry 10 a.m. Sunday Announcement Leader:

- October 21 - Ellen Valvo
- October 28 - Molly Ehlenfield
- November 4 - Marylou Pohl

- November 11 - Dave Porter

Beth Boron requested that Ellen Valvo speak to Bob Mesmer regarding the previous work that Tom DeAngelo has done in terms of the Rectory renovations, and Ellen agreed to speak to him.

Ellen Valvo received a snow removal estimate, and Fr. Chris suggested that Ellen Valvo and Pete Schlau reach out to Ken Killian to get 3 different estimates and discuss from there.

The Thanksgiving Box will be discussed at the next meeting, regarding where the funds will go, how much, etc. Ellen Valvo will find out from Fr. Earle about the Family Justice Center amount, length of time, etc. Marylou Pohl also discussed Giselle Jackman, and to further discuss her future donations.

Fr. Chris suggested looking at an Outreach Ministry Experience for the parish. We should be thinking about the following:

- What gifts can we provide to our community that isn't a written check?

Beth Boron reiterated that the questions from Canon Cathy are:

- Who are we?
- What do we do for our community?

In closing, Fr. Chris left us with the following:

- What does St. Martin's mean to Grand Island?

Motion to adjourn was offered by Beth Boron. The motion was seconded by Ellen Valvo. The motion passed by unanimous vote.

Attachments:

1. Vestry Meeting Agenda - October 11, 2018 - Ellen Valvo
2. St. Martin's Budget Comparisons Sheet - Paula Cramer
3. St. Martin's Preliminary Budget - Paula Cramer
4. St. Martin's Staff Compensation Sheet - Paula Cramer
5. September Income Statement - Mike Somer