



Vestry Meeting Minutes

Date: May 15, 2025
Meeting Open: 7:00 p.m.
Next Meeting: June 12, 2025

Submitted by: Deanna-Marie DiPirro
Adjourned: 8:04 p.m.

Present:

Fr. Nick Evancho
Melodie McEvoy, Sr. Warden
Mark Korzelius, Jr. Warden
Joe Childs - *Via Zoom
Carol Northrup
Beth Boron - ABSENT

Ellen Valvo - ABSENT
Jeanne Percival
Rich Craig
Sue Morey
Mike Woomer
Marci Conn

1. Fr. Nick Evancho led the Vestry in prayer.
2. Call for Additional Business
 - Carol Northrup requested to add a Parish Calendar to the Agenda.
3. Review/Acceptance of April Minutes
 - Fr. Nick asked if there were any corrections or additions to the April minutes, and it was stated that Marci Conn was listed as attending the meeting via Zoom, and that was incorrect.
 - Rich Craig made a motion to accept the April minutes. Jeanne Percival seconded the motion. The motion was accepted by a unanimous vote.
5. Review/Acceptance of April Financial Reports
 - Fr. Nick stated that we are able to use funds for the Shea's tickets from the Operating Account or the Capital Account, in the amount of \$1266, until we replace them with the money from the ticket sales. He suggests taking it out of the Capital Account for the time being.
 - Jeanne Percival motioned to make the correction and deduct \$1266 for the amount of the Shea's tickets from the Capital Account, instead of the Operating Account. Melodie McEvoy seconded the motion. The motion passed by a unanimous vote.
 - Fr. Nick looked at last Easter, and March 2024 was a 5 Sunday month, with Easter as the last Sunday. This is usually a large giving month. The difference in giving for both years is about \$2000, with last year at about \$2500 more in giving YTD.
 - One of the odd expenses was a new ladder to replace one that was in disrepair.
 - Discussed lighting needing repair over stairs, and the outdoor lights as well, and possibly the light in the pavilion.
 - Rich Craig motioned to accept the financial report for the month of April. Sue Morey seconded the motion. The motion was accepted by a unanimous vote.
6. New Business/Reports
 - a) Thanks to Rich Craig
 - The supply priest that was scheduled for Sunday, Alison Martin, got through the 8am service

but went into insulin shock and Rich Craig stepped in. A big thank you to Rich!

b) Portable Potty Rental

- Melodie McEvoy placed the order. The cost is \$325/month, instead of \$450/month as originally quoted. It will be handicapped accessible, with a handwashing station and weekly cleaning.
- It was discussed that it will possibly be placed to the left side of the stone/pavilion.
- It will be here for June, July & August.
- Discussion took place as to whether it was necessary to lock it in between events. It was decided that we will keep it unlocked for the time being and re-evaluate if needed.

c) Undercroft Ceiling Replacement

- Fr. Nick stated that materials will be delivered next Friday, May 23.
- The Jack & Jill graduations are Tuesday, May 20 and Wednesday, May 21.
- There was a miscommunication organizing the start of the project. Fr. Nick stated that the Jack & Jill lease does not technically end until May 31.
- Discussion took place regarding quotes for the labor portion of the project.
- Joe Childs motioned to allow funds for the undercroft ceiling replacement project installation, not to exceed \$3000. Jeanne Percival seconded the motion. The motion was accepted by a unanimous vote.

d) Concrete Ramp for Pavilion

- Mark Korzelius stated that the concrete may be poured next week, and that it will possibly be less than \$1000 for the project.
- Mark Korzelius also stated that Bob Mesmer is doing a great job with the pipe project, and there is no longer a ditch to pose a hazard. It is also easier to mow the lawn.
- Fr. Nick is thinking of possibly putting up a play area/swing set in the “meadow” in the future.

e) Meat Raffle Change Withdrawal

- Fr. Nick stated that \$2000 in singles are needed for the Meat Raffle Fundraiser this Saturday, and suggested taking it out of the Gift Fund, as it will be returned after the weekend.
- Mark Korzelius motioned to allow the withdrawal of \$2000 from the Gift Fund to be used as the working “bank” to give change to the guests of the Meat Raffle and be deposited back into the Gift Fund following the event. Joe Childs seconded the motion. The motion was accepted by a unanimous vote.

f) Allie Porter Little Kid Programming

- Melodie McEvoy stated that Allie Porter would like to bring a Christian based story time program here for the kiddos. The Vestry was asked if they were interested in purchasing this program. Discussion took place and Fr. Nick stated that we may need to experiment a little to see what will work. The approximate cost of the program is thought to be about \$120.

g) TV and Stand for Pavilion

- Fr. Nick stated that in the Vestry packet there are 2 recommendations for purchases.
- Discussion took place regarding the TV and stand and pricing.

- Jeanne Percival also suggested checking Sam's Club for pricing, and Fr. Nick will look into it.
- Fr. Nick stated that the Gift Fund currently has \$6700.45, and we could use these funds to purchase these items if the Vestry chooses to.
- Jeanne Percival motioned to purchase the TV and TV stand with funds from the Gift Fund Account, not to exceed \$600. Mark Korzelius seconded the motion. The motion was accepted by a unanimous vote.

h) Organ MIDI Controller Replacement

- Fr. Nick stated that the current MIDI is failing and still runs on floppy discs. And it was not meant to have storage that lasts 25 years. He also stated that we are no longer able to play the recordings accurately. As a new organ would cost between \$30,000-\$40,000, we could purchase a replacement MIDI recorder from a company in the UK that Fr. Nick found for \$2195.
- Mark Korzelius motioned to purchase this replacement MIDI for the price of \$2195. Mike Woome seconded the motion. The motion was accepted by a unanimous vote.

i) Carol Horrigan Pavilion Rental Application

- Fr. Nick stated that we have someone interested in renting the pavilion. A copy of the application is also in the Vestry packet.
- Discussed the rental lease agreement, liability, etc.
- There was no objection from the Vestry for this rental request.

7. Additional Business

- Fr. Nick stated that Eric Boron drew up a lease for Stutelage Innovations for the summer camp program that requested to use the undercroft space this summer. Melodie McEvoy motioned to extend a lease to Stutelage Innovations from June 23, 2025 through August 29, 2025. Rich Craig seconded the motion. The motion was accepted by a unanimous vote. Fr. Nick will send out the lease this evening.
- Mark Korzelius inquired about advertising the rental of the pavilion. Discussion took place on how to move forward with this advertising, as it was previously discussed that it would be placed on our website. It was added that we could possibly add it on Facebook as well.
- Carol Northrup requested that St. Martin's have an annual calendar of events. And it could assist people in being able to plan ahead. Fr. Nick and Deanna will update our current calendar and ask Allie Porter to create Facebook events also.
- The Meat Raffle is this Saturday night. There are currently 130 tickets sold, with the maximum capacity being 150.
- The May 3rd Joint Special Convention did not vote to extend the nature of the Partnership by electing a bishop diocesan together. The Diocese of Western New York voted not to approve the resolution to begin the process of electing a bishop diocesan in partnership with the Diocese of Northwestern Pennsylvania. The Standing Committees of each diocese will now begin the work of discerning the next steps in securing its own episcopal oversight. Working with the Diocesan Councils, they hope to realign staff and administrative resources to serve each diocese separately - effective on or before July 1st. Thank you to Irene Ehde, Melodie McEvoy, and Joe Childs for attending the Special Convention. The next Diocesan Convention will take place on October 10-11 at the Niagara Falls Convention Center.

Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, June 12, 2025, at 7pm.

8. Adjourn

- Joe Childs made a motion to adjourn, and Rich Craig seconded the motion. The motion passed by a unanimous vote.

Attachments:

1. Vestry Meeting Agenda – May 15, 2025 – Fr. Nick Evancho
2. April Financial Statement – Mike Somer
3. Vestry Meeting Minutes – April 10, 2025 – Deanna-Marie DiPirro
4. Quote for TV Stand and TV – Fr. Nick Evancho
5. Quote for Organ MIDI Replacement – Fr. Nick Evancho
6. Pavilion Rental Application (Horrigan) - Fr. Nick Evancho