



ST MARTIN-IN-THE-FIELDS
EPISCOPAL CHURCH

Vestry Meeting Minutes

Date: May 12, 2022
Meeting Open: 7:02 p.m.
Next Meeting: June 9, 2022

Submitted by: Deanna-Marie DiPirro
Adjourned: 8:04 p.m.

Present:

Fr. Nick Evancho

Mark Korzelius, Sr. Warden

Pete Schlau, Jr. Warden

Eric Boron

Irene Ehde

Melodie McEvoy

Allie Porter

Kris Dodge

Dawn Farquharson - ABSENT

Jerry Cahill

Amy Heist

Ellen Valvo

Fr. Nick Evancho led the Vestry in prayer.

Add to Agenda

- Fr. Nick Evancho asked if there was anything to add to the agenda, and he added the list of graduates for this year.

Review of Minutes

- Fr. Nick Evancho asked if there were additions or corrections to the minutes of the April 7, 2022 meeting, and he received another email from Mike Somer to correct the statement following late fees again. The statement that needs to be corrected again is:
 - Late fees compiled from the past year amount to a loss of approximately \$3000, per Fr. Nick.
- Corrected statement is as follows:
 - Fr. Nick stated that ~\$1000 would be a more accurate number when adding up the late fees that we were consistently paying on the credit card and other bills throughout the year.
- Amy Heist motioned to amend the April corrected minutes per the request of Mike Somer to include the above statement from Fr. Nick, and Irene Ehde seconded the motion. The amended minutes were accepted by a unanimous vote.

Financial Report – *from Mike Somer

- Fr. Nick discussed the financial report from April, including the \$405 that was attributed to travel expenses for the pilgrimage, and finally receiving the bill for the boiler repairs.
- Pete Schlau motioned to accept the financial report for the month of April as written, and Ellen Valvo seconded the motion. The financial report for April was accepted by a unanimous vote.

New Business

Building Maintenance Issues

- Carpet – Fr. Nick met with Nickel City Hardwood and is waiting for them to send him a quote for the carpet
- Roof – Pete Schlau is calling for quotes for repairs to the roof
- Basement – Fr. Nick will meet with Ken Killian to go over the items that need to be repaired, including the choir room
- Bathroom Sink – Fr. Nick received an email that the restroom (near the Narthex) sink is in need of repair, as it is starting to separate from the wall
- Pete Schlau suggested scheduling a “Blue Jean Sunday” to help with some of the items that need repair and to get ready for the Bishop on May 22. Fr. Nick agreed and will set it up.
- Fr. Nick stated that the elevator was inspected, as well as the additional inspection required by New York State. The additional inspection may cost up to \$1000, but we have not received a bill yet.
- Amy Heist discussed our current wheelchair was not working properly, as it was needed this past weekend. She has purchased a new one and is donating it to St. Martin’s. The new wheelchair should be arriving tomorrow. The Vestry thanks Amy Heist for her generosity!

Update on Financial Duties

- Fr. Nick and the Wardens met with Mike Somer to discuss what financial duties he is responsible for, and how to identify and assign these duties moving forward. It was decided that Fr. Nick and Deanna will pay monthly bills, such as utilities, as soon as they are received. Mike Somer will continue with financial reporting to include the monthly financials reports needed for Vestry meetings, auditing, and big picture reporting.
- Mark Korzelius took the bank signature paperwork to Mike Somer for the final signatures, and to possibly have him return them to the bank for processing.

Endowment Funding of Blessing Box

- Pete Schlau stated that the Endowment Board had a meeting in the last few weeks, and they discussed the current account balances.
- A discussion also took place regarding the Eagle Scout project, and possibly providing funding for it. Pete Schlau stated that the Endowment Board voted and unanimously passed the decision to provide the monies needed for materials/supplies to support this project, not to exceed \$1500.
- Pete Schlau motioned the Vestry accept the Endowment Board vote to provide financial support to the building of the future Blessing Box for St. Martin’s, not to exceed the amount of \$1500. Ellen Valvo seconded the motion. The motion passed by a unanimous vote.

Additional Discussion

- Additional discussion took place regarding the graduates, and Irene Ehde went over some details of what LIFT would like to do for this year’s recognition.
- Discussion also took place regarding the Chicken BBQ and 4th of July Parade, which

- Amy Heist will be heading this year.
- Fr. Nick stated that we currently have 11 candidates for confirmation/reception for the Regional Confirmations taking place at St. Martin's on May 22 at 3pm. Discussion took place regarding the logistics of the Choir/Coffee Hour/Christian Ed for that day.
 - The Vestry also discussed pastoral needs of the parish.

Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, June 9, 2022 at 7pm.

Motion to adjourn was offered by Amy Heist and seconded by Pete Schlau. The motion passed by a unanimous vote.

Attachments:

1. Vestry Meeting Agenda – May 12, 2022 – Fr. Nick Evancho
2. April Financial Statement – Mike Somer