



ST. MARTIN-IN-THE-FIELDS
E P I S C O P A L C H U R C H

Vestry Meeting Minutes

Date: March 19, 2026
Meeting Open: 6:37 p.m.
Next Meeting: April 16, 2026

Submitted by: Deanna-Marie DiPirro
Adjourned: 8:14 p.m.

Present:

Fr. Nick Evancho
Deacon Jeffrey Tooke
Mark Korzelius, Sr. Warden
Carol Northrup, Jr. Warden
Beth Boron
Ellen Valvo
Rich Craig
Sue Morey

Mike Woomer - ABSENT
Marci Conn
Anne Dietterich
Eloise Booker
Dan Foley
Melodie McEvoy - ABSENT
Joe Childs - ABSENT
Jeanne Percival – ABSENT

1. This meeting was the Annual Vestry Retreat/Meeting, and it was held at Ellden's Grill.
2. Thank you to our outgoing members:
 - Melodie McEvoy
 - Jeanne Percival
 - Joe Childs
3. Fr. Nick introduced our new Vestry members and welcomed them:
 - Anne Dietterich
 - Eloise Booker
 - Dan Foley

He also provided some information regarding the history behind the Vestry, as well as the role of the priest and members of the Vestry.
4. Fr. Nick Evancho led the Vestry in prayer.
5. Call for Additional Business
 - Signature cards
 - Chicken BBQ
 - Sunday Schedule
 - Liturgy of the Word for Children (LOWC)
6. New Business/Reports
 - a) Liturgy of the Word for Children (LOWC)
 - Anne Dietterich provided her report first, as she was not able to stay for the duration of the meeting.
 - Anne stated that the program is being put on hold as they are experiencing some “demographic challenges,” as the program is designed for school-age children. She stated that

they will revisit when the children are 7-9 years old. Amy Pickwell will be facilitating our final session this Sunday, March 22.

7. Review/Acceptance of February Minutes

- Fr. Nick asked if there were any corrections or additions to the February minutes, and there were none at this time.
- Marci Conn made a motion to accept the February minutes as written. Ellen Valvo seconded the motion. The motion was accepted by a unanimous vote.

8. Review/Acceptance of February Financial Report

- Fr. Nick stated that February was a short month and included a cancelled Sunday due to maintenance issues. This directly affected our parish inflows for the month.
- Fr. Nick discussed the repairs that needed to take place when the pipe burst. He is currently using a new company, which is much more dependable and reasonably priced. The total cost for repairs was \$385.
- The Vestry would like to thank Dave Northrup for reporting the issue, and for all of the hours dedicated to cleaning before and after the repairs. Thank you Dave!
- Fr. Nick stated that there were also some bills that were paid late, including a late fee for tax on water & sewer.
- Mark Korzelius made a motion to accept the February financial report as written, and Beth Boron seconded the motion. The financial report was accepted by a unanimous vote.

9. New Business/Reports (cont'd)

b) Treasurer and Bookkeeping Changes

- Fr. Nick stated that our bill-paying system needs to be improved, as we are continuing to pay late fees. He stated that our utility bills need to be set up for automatic pay. He also suggested setting up a “balance below which” for 2 signatures on a check.
- He discussed the new Quicken accounting program that he purchased for the church.
- The Vestry discussed the positions of treasurer, and the possibility of an additional bookkeeping position, in length.
- Anne Dietterich motioned to elect Dawn Farquharson as St. Martin’s Treasurer, and to formally request the transitional assistance of Mike Somer. Sue Morey moved to amend by adding “for a 3–6-month time period”. Beth Boron seconded the motion as amended. The motion and amendment were accepted by a unanimous vote.

c) Election of Vestry Clerk

- Fr. Nick stated that the agenda also included electing the Vestry Clerk, as it takes place after the Annual Meeting. Fr. Nick opened the floor for discussion.
- Rich Craig motioned to elect Deanna-Marie DiPirro as the Vestry Clerk. Marci Conn seconded the motion. The motion passed by a unanimous vote.

c) Change in Letter of Agreement (Priest-in-Charge to Rector)

- Rich Craig motioned to change Fr. Nick’s Letter of Agreement, whereby he has been called as Rector, with all terms of the agreement in effect starting March 1, 2026. Ellen Valvo seconded the motion. The motion passed by a unanimous vote.
- Fr. Nick stated that this is a more appropriate title, and that the bishop cannot remove him.

d) Ecumenical Thrift Store Project Update

- Fr. Nick stated that this project is moving forward.

e) Stewardship Planning

- Fr. Nick stated that there will be a mailing going out, and that our new software program will help parishioners see where they are with their pledge.

f) Bank Signature Cards

- Beth Boron motioned to amend the card signers to Nick Evancho, Dawn Farquharson, Mark Korzelius, and Carol Northrup. Sue Morey seconded the motion. The motion passed by a unanimous vote.
- The Vestry would also like to consolidate the J2A and Rite 13 accounts into one Christian Education account. Deanna will inquire with Northwest on how to proceed.
- The new bank signature cards will be as follows:

(1) Rector's Discretionary Fund Account

- Dawn Farquharson
- Mark Korzelius
- Carol Northrup
- Nick Evancho

(2) Operating Account

- Dawn Farquharson
- Mark Korzelius
- Carol Northrup
- Nick Evancho

(3) J2A Account

- Dawn Farquharson
- Mark Korzelius
- Carol Northrup
- Nick Evancho

(4) Rite 13 Account

- Dawn Farquharson
- Mark Korzelius
- Carol Northrup
- Nick Evancho

(5) Church Gift Fund Account

- Dawn Farquharson
- Mark Korzelius
- Carol Northrup
- Nick Evancho

(6) Capital Account

- Dawn Farquharson

- Mark Korzelius
- Carol Northrup
- Nick Evancho

g) Sunday Schedule

- Fr. Nick stated that he will be serving one Sunday a month at St. Peter's, Niagara Falls. Canon Cathy will be at St. Martin's on those Sundays.
- The Vestry discussed possibly reaching out to the Diocese to discuss further.

h) Chicken BBQ

- Mark Korzelius reported that the Chicken BBQ has a new date this year which is September 12.
- Mark also stated that because the date is now later in the year, the "Shea's Tickets Grand Prize" may have to change. The Vestry discussed looking into Sabres tickets.

10. Adjourn

- Rich Craig made a motion to adjourn, and Sue Morey seconded the motion. The motion passed by a unanimous vote.

Next Vestry Meeting

- The next Vestry Meeting will be on **Thursday, April 16 at 6:30pm.**

Attachments/Documents Distributed During the February Vestry Meeting:

1. Vestry Meeting Agenda – March 19, 2026 – Fr. Nick Evancho
2. Vestry Meeting Minutes – February 19, 2026 – Deanna-Marie DiPirro
3. February Financial Statement – Mike Somer
4. Letter of Agreement – Fr. Nick Evancho