



ST MARTIN-IN-THE-FIELDS
EPISCOPAL CHURCH

Vestry Meeting Minutes

Date:	June 13, 2019	Submitted by:	Deanna-Marie Nati
Meeting Open:	7:05 p.m.	Adjourned:	9:21 p.m.
Next Meeting:	July 25, 2019		

Present:

Fr. Chris O'Connor - Absent	Dave Porter
Ellen Valvo, Sr. Warden	Joyann Clark
Jeanne Percival, Jr. Warden - Absent	Sharon Jones
Molly Ehlenfield	Mark Korzelius
Megan MacConkey	Marge Schlau
Bob Mesmer	Tom DeAngelo
Marylou Pohl	Jerry Cahill

Ellen Valvo led the Vestry in prayer.

Ellen Valvo asked if there were any additions to the Agenda, and the following were added:

- New Business – Garden of Love
- Office – Office Chairs
- Buildings & Grounds – Weed Wacker

Ellen Valvo asked if there were any additions or corrections for the minutes of the previous May 9, 2019 Vestry meeting. The motion was seconded by Sharon Jones and Molly Ehlenfield, and the minutes were passed by a unanimous vote.

Christmas Show Fundraiser

- Jerry Cahill joined the Vestry Meeting to discuss his Christmas Show Fundraiser and give the Vestry Members a clearer idea of what the production would entail.
- Jerry discussed non-profit status, with some input from Tom DeAngelo, regarding the steps that he would have to take. Jerry will have to speak to Mike Somer to see if non-profit is applicable.
- The Goodfellows would sponsor this event, and Jerry would be looking for Corporate Sponsorship as well.
- Jerry is looking for a different venue for the show; possibly the Grand Island High School Theatre
- Jerry stated that if he cannot get the show going by August, the money that has been collected on the GoFundMe page will be returned

- Jerry is looking to have a canned food drive at the shows as well
- Jerry would like to help contribute to the church by bringing in funds from this show
- Jerry showed some videos of a past show that he put on
- Jerry is looking to run the show for 2 consecutive weekends (Fri/Sat/Sun), and the key would be advertising
- The Vestry thanked Jerry for his time, and Marge Schlau stated that the Vestry would need to discuss this further and then vote on it

Monthly Finances

- Treasurer's Report for May 2019

Operating Fund	\$ 10,474.29
Capital Fund	28,009.10
Gift Fund	<u>6,119.84</u>
Total	\$44,603.23

- Megan MacConkey asked what the Morgan Stanley amount was for, and it was stated that it was for the Recognition Tree
- Megan MacConkey inquired if we could receive a detailed list for the Capital Fund from Mike Somer. Ellen Valvo to contact Mike to request.
- Marge Schlau stated that we should continue thanking people for their pledges.

Search Committee

- The Search Committee is currently trying to put together figures that were requested by Canon Cathy.
- They are also getting ready to begin the process of writing our profile.

Rectory Renovation Project Update

- We discussed items that have been completed and what is left to be completed, including cabinets/painting/flooring/electrical/etc.
- Landscaping still needs to be addressed.
- Ellen Valvo inquired about the sign-up sheet for the rectory. Molly Ehlenfield stated that Julie DeAngelo has a list and will be contacting people that have signed up. Julie may be contacting Ken Killian to oversee the outside and the garage.
- It was requested that if you are working at the rectory, to please make sure to take care of your garbage when you leave.
- The Rectory Renovation Team needs to set up another meeting as well.

Choir Update

- The Wardens and Fr. Chris accepted Tim Lane's resignation on Sunday. Tim apologized to the congregation for taking on more than he could handle.
- We will now be looking at another Search Committee. Ellen Valvo suggested reaching out to the previous Search Committee and offered to contact Beth Boron to see if she would be

interested.

- Tim Lane has agreed to have hymns selected through the end of June.

Use of Kitchen

- The group that requested to use our kitchen is happy with the space and price. They may be here as early as next week. They will mostly be baking items, and will remove all items when they leave each time. They will not interfere with other groups.
- Marge Schlau stated to make sure to communicate with them for the week of the Chicken BBQ to let them know that we will be utilizing the kitchen at that time.
- Dave Porter suggested that maybe they would like to set up a table at the Chicken BBQ. Ellen Valvo offered to contact them.

Parking Lot

- Ellen Valvo contacted two companies that previously gave us estimates for the parking lot repairs. We are looking to do a minimal amount of work at this time, just to make it safe.
- When we have our Capitol Drive, we will replace the entire parking lot.
- Marge Schlau suggested having the Vestry vote by email, and Ellen agreed and said that she would take care of that when she hears back from one of the companies.

Diocesan Convention Delegates

- Deanna will put an article in the bulletin regarding the Convention delegates, and have Ellen Valvo be the contact.

Garden of Love

- Molly Ehlenfield discussed the Urban Adventure weekend, and The Garden of Love project was an important part of the experience.
- Molly would like to offer to the congregation the option of donating clothing and items to the Garden of Love.
- Marge Schlau stated that this is a similar drive that the LIFT Ladies do, but not until September, and that Molly shouldn't wait until then. It would be a good project with the kids to do over the summer.
- Molly wanted to check with the Vestry for approval before moving forward. Marge Schlau suggested including not only J2A/Rite 13, but also the YAC kids. Megan MacConkey offered to assist as well.
- Ellen Valvo added that it would be a great opportunity for the kids.

Bonfire Party

- Ellen Valvo stated that Eric & Beth Boron have volunteered to chair the Bonfire Party again this year, but were looking for funding from the church to cover expenses. They are looking for \$400 to cover costs, which includes live music.
- The Family Bonfire Party is scheduled for Sunday, August 18.

- Marge Schlau motioned to allocate \$400 from the Gift Fund to cover the cost of the Family Bonfire Party. The motion was seconded by Molly Ehlenfield. The motion passed by unanimous vote.
- The Backpack Blessing will take place again during the Bonfire Party this year.

Vestry Liaison Reports

- Christian Ed
 - Megan MacConkey reported that the Rite 13 Ceremony will have 2 celebrities next year because they were not 13 years old yet
 - Discussed their Urban Adventure weekend
 - There will be a meeting set up with the Wardens and leaders for the Pilgrimage
 - Teachers will be in place by the end of August
- Funerals – Marylou Pohl has no report at this time
- Office
 - Marge Schlau and Deanna to research new office chairs
 - Ellen Valvo motioned to allocate up to \$200 from the Maintenance Account to cover the cost of 2 office chairs. The motion was seconded by Dave Porter. The motion passed by unanimous vote.
- Communications
 - Dave Porter reported that Deanna is doing a great job communicating with dates, events, changes, etc.
 - Ellen Valvo stated that Dave & Allie Porter are doing a great job as well with the website and social media.
- Scheduling
 - Marge Schlau had a meeting with Jack & Jill on May 21, and discussed the lease. Marge is having Eric Boron look over the lease at this time.
 - Jack & Jill requested a few items including painting, changing the red carpet downstairs, lighting, and items that they would need for graduation for the next year (setup needs, moving flowers, altar, etc.)
 - Discussion of insurance, changing their main phone number from the Church's phone number, and other groups using the Undercroft took place as well. It was suggested that the Vestry and group leaders meet once a year to go over items.
 - Sharon Jones offered to shampoo the carpet downstairs that has a coffee stain.
 - Jack & Jill has a concern about the safety of the way the tables are stacked, and brought it to our attention.
 - Jack & Jill is looking for 1 week in August to schedule orientation.
 - Jack & Jill inquired if we would be interested in joining with them to do a Sabres fundraiser, but we would have to decide by July.
 - And they requested a blessing for the food trucks by Fr. Chris on October 5.

- Marge Schlau proposes that the Jack & Jill lease carries through to each Senior Warden, each year, and discussion took place with the Vestry regarding a rental fee amount.
- Marge Schlau contacted Ken Killian to take care of lighting concerns downstairs.
- Buildings & Grounds
 - Bob Mesmer recommends getting a quote for milling the holes in the parking lot
 - Bob will take care of the Rectory landscaping and grass around the sidewalk in late June/early July.
 - Ellen Valvo stated that it was brought to her attention that we do not have a weed wacker for the property, and that there was a request for a gas one. Molly Ehlenfield offered to talk to Pete Marsden to see if she could get one.

Active Shooter Protocol

- Lynn Clark reported back that she reached out to the US Marshalls and was having some difficulty with getting information, and scheduling with issues like overtime if it is scheduled on a Sunday, etc.
- Tom DeAngelo suggested reaching out to Dave, and Bob Mesmer offered to contact him
- Concerns of the nursery were also discussed in terms of being so close to the door, ability to view through the window, etc.

Capital Fund Drive

- Tom DeAngelo reported that there was a meeting for the Capital Drive and an overview of the program was discussed.
- Tom requested that we move forward with the Capital Drive and hiring this company to assist.
- Ellen Valvo motioned to move \$1500 from the Capital Fund to the Episcopal Church Fund to begin Phase I of the Capital Drive Fund. The motion was seconded by Sharon Jones. The motion passed by unanimous vote.

Additional Items

- Saturday, October 5 is St. Martin's Pet Blessing, and Jack & Jill's Food Truck Day

Ellen Valvo proposed July 25 for the next meeting, which would be after the Chicken BBQ. The Vestry agreed, and the next Vestry meeting will be Thurs. July 25, 2019 at 7pm.

Who will speak to the congregation on Sunday about tonight's Vestry meeting?

8:00 a.m. Sharon Jones/Bob Mesmer

10:00 a.m. Ellen Valvo

Sunday Announcement Schedule:

June 16 - Ellen Valvo

June 23 - Marge Schlau

June 30 - Marylou Pohl

*9am - July 7 - Dave Porter

Motion to adjourn was offered by Dave Porter. The motion was seconded by Sharon Jones. The motion passed by unanimous vote.

Attachments:

1. Vestry Meeting Agenda – June 13, 2019 - Ellen Valvo
2. May Income Statement - Mike Somer