



**ST MARTIN-IN-THE-FIELDS**  
EPISCOPAL CHURCH

## Vestry Meeting Minutes

Date: February 9, 2023  
Meeting Open: 7:02 p.m.  
Next Meeting: March 9, 2023

Submitted by: Deanna-Marie DiPirro  
Adjourned: 8:09 p.m.

### Present:

Fr. Nick Evancho	Allie Porter
Mark Korzelius, Sr. Warden	Kris Dodge
Pete Schlau, Jr. Warden - *Called-in	Dawn Farquharson
Eric Boron - *Called-in	Jerry Cahill
Irene Ehde	Amy Heist
Melodie McEvoy	Ellen Valvo

Fr. Nick Evancho led the Vestry in prayer.

### Add to Agenda

- Fr. Nick Evancho asked if there were any items to add to the agenda, and Mark Korzelius added the issues with the new carpet.

### Review of Minutes

- Fr. Nick Evancho asked if there were additions or corrections to the minutes of the January 12, 2023 meeting, and there was a spelling error with Fr. Nick's name on page 1 that Deanna will correct.
- Melodie McEvoy motioned to accept the January minutes, and Amy Heist seconded the motion. The minutes were accepted as written by a unanimous vote.

### Financial Report – \*from Mike Somer

- Fr. Nick stated that giving is up \$1000 over last year, Jack & Jill is current with their rental payments, and we received our percentage from the sale of Tops Gift Cards.
- Mark Korzelius again requested to add a Budget column to our financial statements to allow us to see how closely we are in comparison to the numbers budgeted for the year. Mark stated that it is a good comparison, instead of just looking at last year's numbers. He spoke to Mike Somer regarding this request, and Fr. Nick will follow up.
- Fr, Nick stated that the money coming from the Cruise is not currently included in the pledge total.
- The Grant from the Diocese is also not included in the pledge total, as we will receive word in April.
- Pete Schlau added an update from the Endowment Board, and stated that they have experienced a slight loss, down approximately 3-4%.
- Mark Korzelius discussed the balance of the Operating Account and possible solutions if the balance gets too low. Mark suggested keeping in contact with Mike Somer regularly to check this account, and Fr. Nick will monitor.

- As no other questions or comments arose, Amy Heist motioned to accept the financial report for the month of January as written, and Ellen Valvo seconded the motion. The financial report for January was accepted by a unanimous vote.

## New Business

### Mutual Ministry Review

- Mark Korzelius wished to thank the committee members, which include:
  - Mark Korzelius
  - Jerry Cahill
  - Pete Schlau
  - Amy Heist
  - Kris Dodge
  - Fr. Nick Evancho
- The committee had 5 meetings and felt that this was quite beneficial and will steer us in the right direction for the future.
- The Vestry will review the summary and will discuss in May.
- Fr. Nick explained the survey that was created, who it was given to, and how the summary was generated for the Vestry members that were not aware of this Mutual Ministry Review committee and process. Amy Heist also explained the process of researching the survey questions and compiling them.
- Eric Boron suggested using verbiage that is more inclusive regarding our “Goals for the Future”, and possibly including it on our website. The Vestry agreed and Fr. Nick will follow up.

### Capital Drive Project Planning

- Fr. Nick stated that there currently is no timeline in place for the projects and is looking to the Vestry for guidance. Fr. Nick discussed what is needed and the options of where to start, i.e., the roof or the pavilion.
- Mark Korzelius stated that there is a meeting on Monday with the people that are involved with the pavilion project, and he is hoping to have more details following this meeting. Anyone interested in joining this meeting, please let Mark know.
- Discussion continued as to which project to begin first, including repairs that need to be completed on the roof project first.
- Pete Schlau stated how important it is to stay focused on the budget of the project.
- The majority of the Vestry is interested in beginning the pavilion project at this time.

### Buildings & Grounds Update

- Gutters
  - Discussion took place regarding the repairs needed on the gutters.
- Carpet
  - Mark Korzelius discussed the areas of the carpet that are coming up and that some patching with adhesive is needed. Mark will work with Ken Killian on these repairs.
- Electrical
  - Electrical repairs are quoted at \$456.15.
  - Mark Korzelius motioned to approve funds from the Capital Account to go to the

proposed electrical repairs from National Grid of \$456.15, not to exceed \$700. The motion was seconded by Kris Dodge. The motion was accepted by a unanimous vote.

### Fundraising

- Fr. Nick discussed the Comedy Night Fundraiser that is taking place on March 25, and stated that tickets will go on sale beginning this Sunday.
- The Scotch Tasting presented by Fr. Earle is February 21, and 10 tickets have been sold.
- There will still be another Meat Raffle in April that Tom Davide is leading.
- Fr. Nick stated that we should look at fundraising opportunities for outside the parish and into the community as well.
- The Fundraising Committee is making progress and are trying to schedule an event once per month.

### Future Vestry Nominations

- Fr. Nick stated that the current list of Vestry nominations is:
  - Ellen Valvo for Jr. Warden (may be uncontested)
  - Joe Childs
  - Amy Heist
  - Sharon Jones
  - Irene Ehde
- The Vestry members whose terms have ended are Mark Korzelius, Amy Heist, Eric Boron, and Irene Ehde.
- Fr. Nick stated that nominations will cease one week prior to the Annual Meeting, so please let him know if anyone else is interested.

### Additional Information

- Pete Schlau inquired as to the status of the grant application/writing that is awarded by the Diocese, and Fr. Nick stated that it was submitted, and we are currently waiting to hear because the committee is meeting March 1 to review.

### Next Vestry Meeting

- The next Vestry Meeting will be Thursday, March 9, 2023 at 7pm.

Motion to adjourn was offered by Amy Heist and seconded by Ellen Valvo. The motion passed by a unanimous vote.

### Attachments:

1. Vestry Meeting Agenda – February 9, 2023 – Fr. Nick Evancho
2. January Financial Statement – Mike Somer
3. Vestry Meeting Minutes – January 12, 2023 – Deanna-Marie DiPirro