



St. Martin-in-the-Fields
Episcopal Church

Vestry Meeting Minutes

Date: December 10, 2020
Meeting Open: 7:00 p.m.
Next Meeting: January 14, 2021

Submitted by: Deanna-Marie Nati
Adjourned: 7:48 p.m.

Present:

Fr. Nick Evancho
Jeanne Percival, Sr. Warden
Amber Root, Jr. Warden
Molly Ehlenfield
Megan MacConkey
Marylou Pohl
Lynn Clark

Sharon Jones
Mark Korzelius
Eric Boron
Pete Schlau
Irene Ehde
Paula Cramer

Fr. Nick Evancho led the Vestry in prayer.

Call for Additional Business

- Pete Schlau asked to add report about the columbarium expansion.

Review of Minutes

- Fr. Nick Evancho asked if there were additions or corrections to the minutes of the November 12, 2020 meeting. Jeanne Percival motioned to accept the minutes, and Mark Korzelius seconded the motion. The minutes were passed by a unanimous vote.

Financial Reports

- Fr. Nick reports that Jack and Jill has a new treasurer and did not realize that they have not yet paid rent for this year. They have requested receipts for payment which Fr. Nick will provide.
- Fr. Nick reports that Mike Somer was able to get NYS to cancel the tax penalty and expresses thanks to Mike for his help.
- Amber Root inquires about the discrepancy (significant increase) in outflow vs. other months. Fr. Nick explains that this month's expenses cover a number of one-time expenses and is therefore not representative of future monthly expenses. These include a new digital piano for \$1310 and the pension backlog for Fr. Tom Hawkins for \$2700.
- Pete Schlau thought that the money for the piano was to come from the gift fund and not the operating budget. Fr. Nick to check into this.
- Eric Boron asked if the FICA expense was to be a regular monthly expense. Fr. Nick will check with Mike Somer.
- Pete Schlau asked about the transfer to J2A account. Whether or not this was a duplication or accurate needs to be determined.

- Fr. Nick decided to withhold acceptance of the report until aforementioned concerns could be addressed.
- Amber Root expressed gratitude that giving seems to have increased.
- Eric Boron asked to give a thank you before the service and to let people know that we are doing well.
- Mark Korzelius asked what the normal correlation between the estimate of giving cards and the total income is. Paula Cramer said that giving is usually 15% higher than estimated.

Budget Review

- Paula said that she had forgotten to change the Acolyte budget to \$100 but will correct for final revision.
- Paula said that line 24 was added to account for payroll service costs as requested by Fr. Nick
- Staff compensation will stay as previously discussed
- Mark Korzelius moved to accept the 2021 budget and the motion was seconded by Lynn Clark. The motion was passed by unanimous vote.

Columbarium Expansion Project

- Fr. Nick presented a monetary request on behalf of Pete Schlau and the endowment committee for expansion of the columbarium. The exact wording of the request is: *“In October, Vestry approved the columbarium expansion project at \$20,672. To clarify project funding, I’d like to propose that Vestry again approve the columbarium expansion project for an amount not to exceed \$20,672. This project will be funded by a \$11,369 distribution from the Endowment Fund, a \$5,000 gift from the Klock family, presale of columbarium niches, and the balance from the capital account.”*
- A motion to accept this wording was made by Irene Ehde and seconded by Eric Boron. The motion was passed by unanimous vote.
- Appreciation was also expressed by the vestry to Pete Schlau and the endowment board for management of this project and for work on the legacy tree.

Christmas Eve Worship

- Fr. Nick met with the worship committee to gather ideas for the Christmas Eve digital service.
- He is collecting 10 second greeting videos from parishioners to be put together for the passing of the peace section of the digital service.
- Fr. Nick also spoke with Ellen Valvo regarding collection of diapers during Epiphany for the Family Justice Center.

Vestry Liaison Reports

- Christian Ed – Megan MacConkey - No report given at this time
- Funerals –Marylou Pohl - No report given at this time
- Office–Molly Ehlenfield - No report given at this time
- Communications – Eric Boron - No report given at this time
- Scheduling – Irene Ehde - No report given at this time
- Buildings & Grounds – Mark Korzelius/Pete Schlau - No report given at this time

- Music–Lynn Clark - No report given at this time
- Vestry liaison positions will need to be reassigned in January upon gathering of the new vestry.

Pastoral Care

- Fr. Nick reported that Jim Trautman had a total hip replacement and will be in rehab for 5 weeks. Cheryl Geisler also suffered a fall following a long list of health problems.
- Fr. Nick also requested that previous call lists be revised to highlight those most in need of calls and sent to him or Deanna.

Recognition of Departing Vestry Members

- Fr. Nick and vestry members express great thanks to Jeanne Percival, Molly Ehlenfield, Megan MacConkey, and Mary Lou Pohl.

Annual Meeting

- Fr. Nick reports that due to COVID the annual meeting will be held via Zoom on 12/20/2020 at 10 AM. Voting will be done via online form and will be open for two weeks prior to the meeting. A motion will need to be made at the beginning of the meeting to allow the temporary amendment of our bylaws to accommodate this method of meeting.

Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, January 14, 2021 at 7pm via Zoom.

Motion to adjourn was offered by Marylou Pohl and seconded by Jeanne Percival. The motion passed by a unanimous vote.