



g ST. MARTIN-IN-THE-FIELDS  
E P I S C O P A L C H U R C H

## Vestry Meeting Minutes

Date: August 14, 2025  
Meeting Open: 6:00 p.m.  
Next Meeting: September 11, 2025

Submitted by: Deanna-Marie DiPirro  
Adjourned: 7:01 p.m.

### Present:

Fr. Nick Evancho	Ellen Valvo
Melodie McEvoy, Sr. Warden	Jeanne Percival
Mark Korzelius, Jr. Warden - *ABSENT	Rich Craig
Joe Childs	Sue Morey
Carol Northrup	Mike Woomer
Beth Boron	Marci Conn

### 1. Call for Additional Business

- Conflict with space for the Counters when there is a meeting in the Boardroom
- Communications position
- Comedy Night
- Fundraising events report spending vs. earnings

### 2. Fr. Nick Evancho led the Vestry in prayer.

### 3. Review/Acceptance of May Minutes

- Fr. Nick asked if there were any corrections or additions to the May minutes, and there is an amendment for the vote of the Christian based story time program for children.
- Joe Childs made a motion to accept the May minutes. Mike Woomer seconded the motion. The motion was accepted by a unanimous vote.

### 4. Review/Acceptance of May, June & July Financial Reports

- Fr. Nick stated that May was a break-even month.
- In June, the Stutelage rent of \$4170 was posted, it was a good parish giving month with 5 Sundays, and we are ahead \$6285.
- The majority of the Chicken BBQ was in July at \$12,900. Credit card sales for the BBQ will be transferred over in August. Fr. Nick stated that we are also ahead \$5000.
  - a) Chicken BBQ Costs and Profits - Discussion took place regarding the financial report from the Chicken BBQ. Fr. Nick and Mark Korzelius reviewed the BBQ spreadsheet after the event, finding it accurate within a few dollars, and mentioned a mysterious \$100 increase in seed money that they could not explain. Overall, the event netted \$10,424, with suggestions to include more liquor items in future silent auctions and to monitor ticket stock and numbers more closely.
- Jeanne Percival made a motion to accept the May, June, and July financial reports. Ellen Valvo seconded the motion. The financial reports were accepted by a unanimous vote.

## 5. New Business/Reports

### a) Pavilion Rental Application

- The Vestry reviewed a pavilion rental application for a small family gathering in September.
- Discussion took place regarding the procedures for rental deposits.

### b) Fox Pest Control Proposal

- Fr. Nick discussed switching to a new pest control contract with quarterly treatments and monthly maintenance, and he received a quote for service from Fox Pest Control.
- Jeanne Percival made a motion to cancel our contract with Ehrlich Pest Control and begin a new contract with Fox Pest Control. Joe Childs seconded the motion. The motion was accepted by a unanimous vote.

### c) Stewardship Campaign Planning

- Fr. Nick stated that is has been some time since we had a Stewardship Campaign and inquired if anyone was interested in assisting or sharing any ideas, to please reach out to him.
- He also stated that the new church software will assist with tracking the campaign and generating statements and offers improved online giving capabilities.

### d) Sunday Counters

- Fr. Nick stated that concerns arose regarding Sunday meetings conflicting with counter operations in the conference room, mostly around the Chicken BBQ planning time. Discussion concluded with the decision to continue with weekly counter operations in the conference room, and any meetings that are scheduled should plan to utilize the classroom space downstairs.

### e) Fundraising Event Reporting

- Fr. Nick discussed the need for a system to track fundraising expenses and earnings, particularly noting issues with accounting practices for events like the Chicken BBQ.

### f) Comedy Night Fundraiser

- Ellen Valvo stated that a Comedy Night at Rob's Comedy Playhouse is planned for Saturday, November 1. Further discussion was held regarding logistics of the event.

### g) Communications Position

- Discussed took place regarding creating and compensating a social media coordinator position and offering it to Allie Porter.
- Joe Childs motioned to offer a \$6,000 annual salary to Allie Porter for the position of Social Media Coordinator. Mike Woomer seconded the motion. Beth Boron abstained from the vote. The motion was accepted by a unanimous vote.

## 6. Additional Business

- Discussion took place regarding Amy Fischer's last injury, and that Fr. Nick is having a difficult time locating the facility in which she is recovering.
- The Rev'd Terry Bull will be the supply priest this Sunday.
- The final summer outdoor service in the pavilion will be on August 31.
- Discussion took place regarding planning a Bills game tailgate service for September 14.

- Joe Childs announced that he will be relocating to Philadelphia but will remain involved in the Vestry throughout the remainder of his term.

#### Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, September 11, 2025, at 7pm.

#### 7. Adjourn

- Joe Childs made a motion to adjourn, and Beth Boron seconded the motion. The motion passed by a unanimous vote.

#### Attachments:

1. Vestry Meeting Agenda – August 14, 2025 – Fr. Nick Evancho
2. Vestry Meeting Minutes – May 15, 2025 – Deanna-Marie DiPirro
3. May Financial Statement – Mike Somer
4. June Financial Statement – Mike Somer
5. July Financial Statement – Mike Somer
6. BBQ Accounting Sheet – Fr. Nick Evancho & Mark Korzelius
7. Fox Pest Control Proposal - Fr. Nick Evancho