



ST MARTIN-IN-THE-FIELDS
EPISCOPAL CHURCH

Vestry Meeting Minutes

Date: April 7, 2022 Submitted by: Deanna-Marie DiPirro
Meeting Open: 7:07 p.m. Adjourned: 8:09 p.m.
Next Meeting: May 12, 2022

Present:

Fr. Nick Evancho	Allie Porter
Mark Korzelius, Sr. Warden	Kris Dodge
Pete Schlau, Jr. Warden - *Called In	Dawn Farquharson
Eric Boron	Jerry Cahill
Irene Ehde	Amy Heist - ABSENT
Melodie McEvoy	Ellen Valvo

Fr. Nick Evancho led the Vestry in prayer.

Add to Agenda

- Fr. Nick Evancho asked if there was anything to add to the agenda, and Melodie McEvoy added the Chicken BBQ. Irene Ehde also added the list of graduates this year. The names we have so far are:
 - Mike Percival
 - Alessandra Smith
 - Maria Tomasula
 - Karli Macrides
 - Danny Fabiano
- Deanna will place an article in the e-newsletter and bulletins to see if there are any additional graduates that we may be missing.

Review of Minutes

- Fr. Nick Evancho asked if there were additions or corrections to the minutes of the March 10, 2022 meeting, and he received an email from Mike Somer with two corrections. The following statements that need to be corrected are:
 - In February, there is a loss of approximately \$3000 due to bills being paid late.
 - Fr. Nick stated that historically, Paula Cramer takes care of Accounts Receivable, and Mike Somer takes care of Accounts Payable.
- Corrected statements are as follows:
 - Late fees compiled from the past year amount to a loss of approximately \$3000, per Fr. Nick.
 - Fr. Nick stated that historically, Paula Cramer takes care of Accounts Receivable, and Mike Somer takes care of Accounts Payable. However, Mike Somer recorded all of the parish giving this year.
- Ellen Valvo motioned to accept the corrected minutes, and Melodie McEvoy seconded the motion. The corrected minutes were accepted by a unanimous vote.

Financial Report – *from Mike Somer

- Fr. Nick stated that we posted a loss in March, but parish giving is up \$4000.
- Fr. Nick stated that there is a maintenance charge of \$354 for the defibrillator machine that needed to be replaced.
- Pete Schlau stated that the Chicken BBQ is important to the budget and is looking for volunteers from Vestry to attend the next planning meeting on April 24. Pete could not stress enough how important the volunteers are, and that they are looking to make this basket raffle as big as possible.
- Melodie McEvoy suggested having a meat raffle fundraiser, as it was successful in the past. The Vestry discussed the possibility of having one in the fall. Fr. Nick stated that it is definitely worth doing, and Pete Schlau added that it is a great community event.
- The Vestry also discussed possibly having another spaghetti dinner, and Dawn Farquharson suggested reuniting the kids for the next one.
- Dawn Farquharson motioned to accept the financial report for the month of March as written, and Mark Korzelius seconded the motion. The financial report for March was accepted by a unanimous vote.

New Business

Update of Bank Signature Cards

- The bank signature card paperwork is currently being drawn up at the bank.

Carpet Replacement Update/Recovery of Deposit

- Fr. Nick met with Nickel City Hardwood today for a new quote. He was told that the cost of carpet has not increased, but that the glue is up 500%.
- Ellen Valvo will follow-up with John Griffin for a second quote.
- Fr. Nick gave an update on Eric Ion, stating that we will file in Lackawanna, and that he just needs to get the paperwork notarized.

Basement Leak Problems

- Fr. Nick discussed the issues that we have had downstairs, including damage to the plaster in the choir room. It has leaked even in the winter when the weather warms up and there is any kind of melting or raining.
- Fr. Nick stated that there are a few options, and one of them is to connect to the town storm sewer.
- The Vestry discussed getting a quote from a company, and Mark Korzelius suggested having Ken Killian part of this process because he has all of the information.
- Further discussion took place regarding purchasing a second shop-vac.

Transition to Summer Schedule

- Fr. Nick and the Vestry discussed what an in-person summer schedule looks like at St. Martin's. We will begin our summer schedule on July 3 with one 9am service and continue through August.

Cleaning Quote

- Fr. Nick stated that the company that was supposed to come out for a quote has rescheduled for May 31.
- The Vestry discussed hiring a sexton instead of using a company. The Vestry believes that hiring someone they know will care more than just hiring a cleaning company with no ties to the parish. Pete Schlau stated that Dave Northrup is interested, and Kris Dodge suggested reaching out to Jim Trautman. Pete also stated that there is a sheet for cleaning duties, and Ellen Valvo suggested reassessing this list. Dawn Farquharson will see if she has this list saved.
- Fr. Nick will write up a job description for a sexton and reach out to Dave Northrup.

Diocesan Delegates for Convention

- Fr. Nick stated that Convention is in-person this year and will take place at the Niagara Falls Convention Center on October 28 & 29.
- We are looking for volunteers to attend with Fr. Nick and can be up to 3 people. Irene Ehde and Melodie McEvoy volunteered to attend.
- The Vestry consented to this election.

Clergy Report

- Fr. Nick purchased a recorder to hook into the sound system for a cost of \$350.
- Ellen Valvo motioned to reimburse Fr. Nick for \$350 for the purchase of the recorder for the sound system, and Eric Boron seconded the motion. The motion passed by a unanimous vote.
- Fr. Nick also discussed the recent article in the diocesan e-newsletter from Bishop Sean regarding resuming use of the common cup. Bishop Sean states, “As we resume use of the common cup, however, I want us to proceed with the utmost caution. For that reason, I ask that intinction—dipping the bread into the wine—be performed only by the priest or Eucharistic minister, but not by individual worshippers.” Fr. Nick will make an announcement on Sunday.
- The Vestry discussed pastoral needs of the parish.

Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, May 12, 2022 at 7pm.

Motion to adjourn was offered by Irene Ehde and seconded by Ellen Valvo. The motion passed by a unanimous vote.

Attachments:

1. Vestry Meeting Agenda – April 7, 2022 – Fr. Nick Evancho
2. March Financial Statement – Mike Somer