



ST. MARTIN-IN-THE-FIELDS
E P I S C O P A L C H U R C H

Vestry Meeting Minutes

Date: April 10, 2025
Meeting Open: 7:04 p.m.
Next Meeting: May 15, 2025

Submitted by: Deanna-Marie DiPirro
Adjourned: 8:28 p.m.

Present:

Fr. Nick Evancho
Melodie McEvoy, Sr. Warden
Mark Korzelius, Jr. Warden
Joe Childs - *Via Zoom
Carol Northrup
Beth Boron

Ellen Valvo
Jeanne Percival - ABSENT
Rich Craig
Sue Morey
Mike Woomer - ABSENT
Marci Conn - *Via Zoom

1. Fr. Nick Evancho led the Vestry in prayer.
2. Welcome to New Members
 - Marci Conn
 - Rich Craig
 - Michael Woomer
 - Sue Morey
3. Call for Additional Business
 - Request to discuss the addition of a port-o-potty to the property for the summer.
4. Review/Acceptance of March Minutes
 - Fr. Nick asked if there were any corrections or additions to the March minutes, and he added the correction of the amount for Bugg Control under 5e from \$200 to \$275. Rich Craig made a motion to accept the March minutes. Melodie McEvoy seconded the motion. The motion was accepted by a unanimous vote.
5. Review/Acceptance of March Financial Reports
 - Fr. Nick stated that some of the quarterly bills were paid in March, including:
 - Comprehensive Insurance Package - \$1042
 - State Disability Insurance - \$206.72
 - New Smoke Detectors - \$258
 - Fr. Nick explained the recent Fire Inspection, including violations that need to be corrected.
 - Mark Korzelius inquired about the conference table listed under Maintenance, but it should be taken out of the Capital Fund. Fr. Nick will request that Mike Somer make the correction.
 - Mark Korzelius also inquired about YTD inflows being down \$6300. Fr. Nick explained that last year we had the Comedy Night Fundraiser that contributed to “other income.” We also received the insurance payment for all the repairs that were needed during the Cruise. And we are still receiving back pledges from folks that are out of town, and that is not consistent. Fr. Nick stated that we are current with the Diocese pledges.

- Mark Korzelius also stated that we are down \$4191 this month. Fr. Nick stated that Easter is usually a surplus month. He also stated that the first quarter of the year is usually lower giving, but he will look into the numbers.
- Joe Childs suggested that we should send out another reminder that e-giving is available.
- Ellen Valvo motioned to accept the financial report for the month of March. Rich Craig seconded the motion. The motion was accepted by a unanimous vote.

6. New Business/Reports

a) Jack & Jill Cleaning Issues

- Jack & Jill mentioned some cleaning issues with the Undercroft space, including their concern regarding food left that may cause issues with students with allergies. They have been corresponding with Fr. Nick.
- Further discussion took place regarding their grievances, and the steps that Fr. Nick has taken to correct the issue.
- The Vestry requested that Jack & Jill be informed of the increase in their rental fee for the upcoming school year. Fr. Nick will send them a letter.

b) Undercroft Ceiling Project

- Fr. Nick stated that the current tariffs are causing an increase in the price of materials for the project. Lowe's reached out and offered the previous quote if our order is placed before April 15. There is also a \$79 delivery fee.
- The total project should cost approximately \$4500 and will be taken out of the Capital Fund.
- Melodie McEvoy motioned to approve this project and the funds from the Capital Account not to exceed \$4500. Joe Childs seconded the motion. The motion passed by a unanimous vote.
- Sue Morey stated that the ladder that we have needs to be replaced. Fr. Nick will price out some options.

c) Movie Night in Pavilion

- Beth Boron discussed the idea of a movie night in the pavilion in July or August. There have been a lot of ideas but are looking at a family-friendly event/large community event that could possibly attract new families.
- Discussion took place regarding our current projector and the difficulty with executing this event in daylight.
- Fr. Nick stated that a better projector would cost more money. Joe Childs suggested buying a flat screen TV that would be more cost effective. Beth Boron asked if the funds would be taken from the Gift Fund and Fr. Nick said Yes.
- Fr. Nick will look into it and get more information.

d) Social Media Coordinator Position

- Fr. Nick stated that Allie Porter has been doing a lot of social media work for us, and he would like to formalize her position. He is looking for approval for a stipend for her. He will research this position at other parishes and bring the information back to the Vestry.

e) Building Pests

- Fr. Nick stated that rodents were found downstairs when the sofas were moved, as well as

ants.

- We currently have a contract with Ehrlich and they service monthly.
- We are also trying not to leave food around to avoid attracting more rodents/pests.

f) Altar Server Albs

- Fr. Nick stated that he received some from Grace Church, Lockport. Thank you, Rich Craig!

7. Additional Business

- Fr. Nick stated that prior to the meeting, the Thursday Night AA group was missing some of their items downstairs. Fr. Nick will look into this to see if someone has just moved the items.
- Fr. Nick discussed the upcoming Special Convention, including voting and his recommendation to call our own Bishop. He also discussed the partnership pool for this position, elections, etc.
- Melodie McEvoy discussed adding a port-a-potty to the property for the summer months, i.e., June, July, and August, and inquired if the Vestry would like to move forward. It would be handicap accessible and utilized for the Chicken BBQ, and for any groups that rent the pavilion. Melodie will follow up and place the order. Joe Childs suggested scheduling a follow up discussion in September.
- The Vestry would like to thank Anne Dietterich and Amy Pickwell for all their hard work with so many cleaning and organizing projects.
- The Vestry would also like to thank Carol Northrup, Carole Woomer, Beth Boron, and Dave Northrup for their work on the new boardroom.
- Ellen Valvo stated that there will be another Comedy Night Fundraiser, possibly at the end of September or beginning of October.

Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, May 15, 2025, at 7pm.

8. Adjourn

- Melodie McEvoy made a motion to adjourn, and Beth Boron seconded the motion. The motion passed by a unanimous vote.

Attachments:

1. Vestry Meeting Agenda – April 15, 2025 – Fr. Nick Evancho
2. March Financial Statement – Mike Somer
3. Vestry Meeting Minutes – March 13, 2025 – Deanna-Marie DiPirro