



ST MARTIN-IN-THE-FIELDS
EPISCOPAL CHURCH

Vestry Meeting Minutes

Date: April 11, 2019 Submitted by: Deanna-Marie Nati
Meeting Open: 7:05 p.m. Adjourned: 8:37 p.m.
Next Meeting: May 9, 2019

Present:

Fr. Chris O'Connor	Lynn Clark
Ellen Valvo, Sr. Warden - Absent	Sharon Jones
Jeanne Percival, Jr. Warden	Mark Korzelius
Molly Ehlenfield	Marge Schlau
Megan MacConkey	Eric Boron
Bob Mesmer	Joe Childs
Marylou Pohl	Julie DeAngelo
Dave Porter	Pete Schlau

Jeanne Percival led the Vestry Meeting in the absence of Ellen Valvo.

Fr. Chris led the Vestry in prayer.

Jeanne Percival asked if there were any additions to the Agenda, and there were no additions.

Jeanne Percival asked if there were any additions or corrections for the minutes of the previous March 14, 2019 Vestry meeting. No one opposed, and the minutes were passed by a unanimous vote.

Monthly Finances

- Treasurer's Report for March 2019

Operating Fund	\$11,655.68
Capital Fund	29,532.61
Gift Fund	6,118.82
Total	\$47,307.11
- Marylou stated that she is happy to see the Capital Fund increasing
- Marge Schlau agreed and stated that all funds seem to be increasing
- Fr. Chris asked if this is what the "normal" finances are for St. Martin's, and Marge Schlau replied that we were hoping for this with having a Part-Time Rector, and all accounts are starting to look good
- Pete Schlau stated that parish giving is up, and to look at the previous year, and that there was one unusual expense which was the lighting project

- Eric Boron stated that we should thank people for their generosity. It is the 1st quarter, and you cannot ever thank anyone enough. He suggested that this would be a good time to make this the focus of the announcements. Other Vestry members suggested a separate letter, or an article in the e-newsletter, and it was decided to put an article in the monthly newsletter because that reaches the most people. Jeanne Percival will write a "thank you" article and forward it to Deanna to place in the monthly newsletter.

Search Committee Update

- Joe Childs stated that the Search Committee met with Canon Cathy last night and discussed the targeted deadline is September 1, 2019 for the search to begin, after the rectory renovations are complete. Joe stated that if we miss September 1, we will move it to January 1, 2020, and we do not want to leave the job posting up for too long
- Joe stated that with the new Bishop, Cathy said that we may receive resumes even before the job goes out
- Joe also stated that a "Rector Search" tab has been added to our website

Rectory Update

- Jeanne Percival discussed the email from Ellen Valvo regarding the Rectory Funding Vote, and opened the floor up for further discussion
- Discussion took place regarding the bedroom floors being stripped or just cleaned and waxed, doing the work ourselves, or having a professional do it, and the pros and cons of each
- Molly Ehlenfield stated that the Vestry just needs to make these decisions, and that it seems like decisions have been made, and then we move backwards. The Vestry is the group of people that need to make these decisions, and that she has a feeling of frustration
- Marge Schlau stated that it's just not money that can be offered for the project, but also time and talent, and that retired people are able to give time
- Further discussion took place regarding the floors, and Joe Childs offered to help with his sons. It was decided that Marge Schlau, Bob Mesmer and Joe Childs and his sons would work on the floors and have them completed by mid-May, and that they will know before the next Vestry meeting where they stand
- Discussion took place regarding the kitchen cabinets and the electrical work. Kris Dodge will get an estimate, and Marge Schlau will follow up with her
- Jeanne Percival stated that the committee for the Rectory met, and the meeting helped lower the budget with parishioners offering to help with items. We are able to get a lot of items completed that we were hoping for with a budget that we feel comfortable with
- Jeanne Percival proposed a motion so that Julie DeAngelo could move forward with ordering the kitchen cabinets. Jeanne Percival motioned to take up to \$20,000 from

the Capital Fund to move forward with Julie DeAngelo ordering materials to begin the Rectory Project. The motion was seconded by Molly Ehlenfield. The motion passed by unanimous vote.

- Jeanne Percival stated that we have the money from the Meat Raffle, and \$6,000 from the Endowment Fund. Mark Korzelius stated that we need the Endowment Board to move forward with the money, and that he is unfortunately not on that board anymore. Jeanne will contact Ellen Valvo to get the process moving.

Capital Fund Drive

- Eric Boron joined the meeting to discuss having a Capital Fund Drive. There is a high interest in starting a Capital Campaign. The timeline was discussed, and we are looking for what our goal will be. Eric is asking to move forward and be the chairperson. He spoke with the Episcopal Church Foundation regarding a consultant, and he recommends a free consultation that was offered. If we want them to help us, there is a fee and there are different phases.
- There was an exploratory group that met and they think that we could do this ourselves. There are positives and negatives to hiring a professional fundraiser. Eric stated that we did a capital campaign in the 90's for the addition on the church, and he thinks that we can gain knowledge and expertise from this free consultation. Eric asked if the Vestry has an interest in moving forward with a consultation, and would like to come to the next Vestry meeting with a decision whether to hire this consultant or not.
- Eric stated that the feasibility study of the process could help us use surveys to find out some information. He also said that we would be able to reach out to another congregation for tools that we could use. Eric said that this will also help during the transition, and it will help the Search Committee. Eric stated that we are depleting our Capital Fund, and if we begin sooner, we will have money coming in sooner also.
- As stated by the Vestry, Eric will move forward and urges as many Vestry members to attend to absorb as much as possible.

Meat Raffle

- The meat raffle this Saturday is sold out!
- The booze wagon is all set and Beth Boron is going to put it together.
- Beth and Eric Boron have offered to cover the expenses up front, and the Vestry will reimburse them.
- Volunteers will be arriving at 5 p.m.

Vestry Votes

- Jeanne Percival motioned to add Fr. Chris to the Rector's Discretionary Fund Account. The motion was seconded by Marge Schlau. The motion passed by unanimous vote.
- Jeanne Percival motioned to Elect the following for 2019:

- Deanna-Marie Nati as Vestry Clerk
- Mike Somer as Treasurer
- Paula Cramer as Assistant Treasurer

The motion was seconded by Marge Schlau. The motion passed by unanimous vote.

"Town Hall" Meeting

- The meeting is Sunday, May 5, 2019 after the 10am service
- We will answer questions about the Rectory and what is going on and where the money is going
- Jeanne Percival stated that:
 - we can have the sign-up sheet for painting then that Sharon Jones has created
 - we will need someone to oversee for the timeline
 - we can then make a list of what jobs need to be done and make sure people are available to complete
- Julie DeAngelo, Marge Schlau and Molly Ehlenfield will manage
- Dave Porter asked if we could have the list of what needs to be done before the Town Hall Meeting because it will help people determine time that they may have available
- Fr. Chris asked about the people that attend the 8 a.m. service, Jeanne Percival and Marge Schlau stated that just like the Annual Meeting, people will come back for the meeting or go to the 10 a.m. service.
- Marge Schlau stated that the church that they attend down south has one service and then the meeting following it. Jeanne Percival said that we may not be able to cancel Christian Ed classes to have only one service.
- Marge Schlau will put the meeting on our calendar.

Vestry Liaison Reports

- Christian Ed -
 - Megan MacConkey received her report from Linda Crist, Elizabeth Wynne, and Beth Boron. They stated that bowling was successful and that it helped with bonding
 - May 17th will be the Urban Adventure
 - The Rite 13 ceremony will be in June
 - For the Pre-K - 5th books, Deanna may be able to assist with printing for this upcoming year
 - A discussion took place regarding making an announcement for kids regarding the food at Coffee hour
- Funerals - Marylou Pohl has no report
- Office - Molly Ehlenfield has no report
- Communications - Dave Porter stated that the website is continuing to be updated and he is working with Liz from the Office of the Diocese

- Scheduling - Marge Schlau stated that our Calendar is on our website, and to make sure to check the calendar before scheduling anything
- Buildings & Grounds - Bob Mesmer asked if it was okay to replace the sidewalk at the rectory, and the Vestry stated yes

Active Shooter Protocol

- Lynn Clark will look into because she has law enforcement background
- She will make some phone calls to assist us with this

Marketing Update

- Dave Porter stated that he has updated the slideshow on the TV and it is set on a timer

Additional Items

- Daryl Ehlenfield is working on getting information from the town and the diocese to sell the piece of land on the other side of the Rectory

The next Vestry meeting will be Thurs. May 9, 2019 at 7pm.

Who will speak to the congregation on Sunday about tonight's Vestry meeting?

8:00 a.m. Sharon Jones/Bob Mesmer

10:00 a.m. Marge Schlau

Sunday Announcement Schedule:

April 14 - Marge Schlau

April 21- *Easter - no Announcements

April 28 - Molly Ehlenfield

May 5 - Jeanne Percival

Motion to adjourn was offered by Marge Schlau. The motion was seconded by Sharon Jones. The motion passed by unanimous vote.

Jeanne Percival thanked everyone as this was her first time running the Vestry Meeting.

Fr. Chris led us in a closing prayer: The Lord's Prayer

Attachments:

1. Vestry Meeting Agenda - April 11, 2019 - Ellen Valvo
2. March Income Statement - Mike Somer
3. Boron Report on Capital Campaign Exploratory Meetings – Eric Boron